

**LINWOOD COMMON COUNCIL  
CAUCUS AGENDA  
May 11, 2026  
6:00 P.M.**

**NOTICE OF THIS MEETING HAS BEEN PUBLISHED  
IN ACCORDANCE WITH THE REQUIREMENTS OF  
THE OPEN PUBLIC MEETINGS ACT.**

1. Roll Call                      Mayor Matik \_\_\_\_\_      Mrs. Albright \_\_\_\_\_      Mr. Kelly \_\_\_\_\_  
   Mr. Levinson \_\_\_\_\_      Mr. Michael \_\_\_\_\_      Mr. Salerno \_\_\_\_\_  
   Mr. Walcoff \_\_\_\_\_      Mr. Ford \_\_\_\_\_  
  
   Professionals:      Mr. Youngblood \_\_\_\_\_      Mr. Polistina \_\_\_\_\_      Mrs. Napoli \_\_\_\_\_
2. Approval of Minutes Without Formal Reading
3. Mayor's Report
  1. Proclamation for Eagle Scout Jacob Silvern
4. Councilwoman Albright
  - A. Planning, Engineering, & Development
5. Councilman Kelly
  - A. Neighborhood Services
6. Councilman Levinson
  - A. Revenue & Finance
    1. Ordinance to exceed the Municipal Budget Appropriation limits and establish a CAP bank – final reading
    2. Public hearing and adoption of the 2026 budget
    3. Resolution authorizing a refund of tax overpayment for 1026 Bartlett Drive
    4. Salary Ordinance – first reading
7. Councilman Michael
  - A. Public Safety
    1. Resolution authorizing the hiring of Catherine Cruse as a Substitute School Crossing Guard
8. Councilman Walcoff
  - A. Public Works
    1. Resolution authorizing an unpaid leave of absence pursuant to the Federal Family and Medical Leave Act
9. Council President Ford
  - A. Administration
    1. Resolutions authorizing Raffle Licenses to CASA
    2. Resolution awarding a Non-Competitive Contract for Professional Services to Barker, Gelfand James & Sarvas, P.C. for legal services regarding a personnel matter
10. Solicitor's Report

**LINWOOD COMMON COUNCIL  
AGENDA OF REGULAR MEETING  
May 11, 2026**

**CALL TO ORDER**

**NOTICE OF THIS MEETING HAS BEEN  
PUBLISHED IN ACCORDANCE WITH THE  
REQUIREMENTS OF THE OPEN PUBLIC MEETINGS ACT.**

**FLAG SALUTE:** Councilman Todd Michael

**ROLL CALL**

**APPROVAL OF MINUTES WITHOUT FORMAL READING**

**PRESENTATION**

Eagle Scout Jacob Silvern

**ORDINANCE**

- |                  |  |
|------------------|--|
| <b>6 OF 2026</b> | AN ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK<br><i>FIRST READING:</i> April 22, 2026<br><i>PUBLICATION:</i> April 23, 2026<br><i>PASSAGE:</i> May 11, 2026   |
| <b>7 OF 2026</b> | AN ORDINANCE PROVIDING FOR AND ESTABLISHING SALARIES, COMPENSATION AND SALARY RANGES OF OFFICERS AND EMPLOYEES OF THE CITY OF LINWOOD, AND REPEALING ALL ORDINANCES HERETOFORE ADOPTED, THE PROVISIONS OF WHICH ARE INCONSISTENT HEREWITH.<br><i>FIRST READING:</i> May 11, 2026<br><i>PUBLICATION:</i> May 12, 2026<br><i>PASSAGE:</i> May 27, 2026 |

**RESOLUTIONS**

- |                       |   |
|-----------------------|---|
| <b>96-2026</b>        | A Resolution authorizing Local Review of the Budget |
| <b>97-2026</b>        | A Resolution to read the 2026 Budget by title only  |
| <b>BUDGET HEARING</b> |   |
| <b>98-2026</b>        | A Resolution adopting the 2026 Municipal Budget     |

**RESOLUTIONS WITHIN CONSENT AGENDA**

All matters listed under item, **Consent Agenda**, are considered to be routine by City Council, and will be enacted by one motion in the form listed. Any items requiring expenditure are supported by a Certification of Availability of Funds and any item requiring discussion will be removed from the Consent Agenda and discussed separately. All Consent Agenda items will be reflected in full in the minutes.

- |                 |  |
|-----------------|--|
| <b>99-2026</b>  | A Resolution authorizing the issuance of a Raffle License, #2026-12, to Court Appointed Special Advocates CASA for Children of Atlantic Cape May and Camden Counties |
| <b>100-2026</b> | A Resolution authorizing the issuance of a Raffle License, #2026-13, to Court Appointed Special Advocates CASA for Children of Atlantic Cape May and Camden Counties |
| <b>101-2026</b> | A Resolution authorizing an unpaid leave of absence pursuant to the Federal Family and Medical Leave Act   |

**RESOLUTIONS WITHIN CONSENT AGENDA (continued)**

- 102-2026** A Resolution awarding a Non-Competitive Contract for Professional Services to Barker, Gelfand James & Sarvas, P.C. for legal services regarding a personnel matter
- 103-2026** A Resolution authorizing the hiring of Catherine Cruse as a Substitute School Crossing Guard for the City of Linwood
- 104-2026** A Resolution authorizing the refund of tax overpayment made by the Estate of Albert Chambers for Block 81 Lot 4 also known as 1026 Bartlett Drive

**APPROVAL OF BILL LIST: \$2,460,208.30**

**MEETING OPEN TO THE PUBLIC**

**FINAL REMARKS BY MAYOR AND COUNCIL**

**ADJOURNMENT**

Office of the Mayor

# Proclamation

## EAGLE SCOUT JACOB SILVERN

**WHEREAS**, the rank of Eagle Scout is the highest achievement attainable in the Boy Scouts of America, representing a Scout's commitment to leadership, service, and dedication to community; and

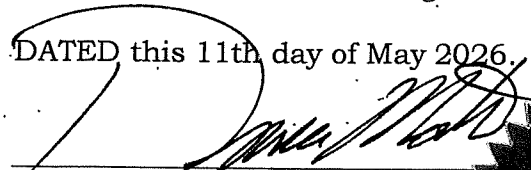
**WHEREAS**, Jacob Silvern, a valued member of Linwood Troop 55, has demonstrated exceptional dedication, perseverance, and leadership in achieving this prestigious honor; and

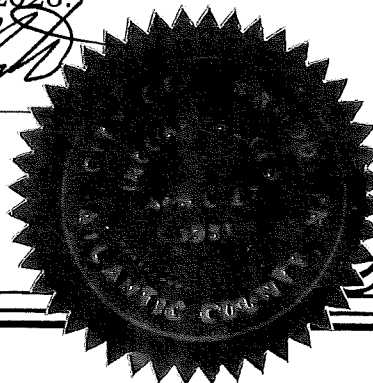
**WHEREAS**, for his Eagle Scout project, Jacob devoted many weeks to thoughtful preparation, careful planning, and diligent fundraising, resulting in the creation of a beautiful and lasting garden area on the grounds of the Linwood Library, along with the design and construction of custom park benches placed throughout the property, thereby enhancing the space for the enjoyment of all residents; and

**WHEREAS**, through this project, Jacob has made a meaningful contribution to the Linwood community by enhancing public use and appreciation of the Library grounds, while exemplifying the values of service, responsibility, and civic pride; and

**NOW, THEREFORE**, I, Mayor Darren Matik, on behalf of the City of Linwood, do hereby recognize and commend Jacob Silvern for his outstanding achievement in earning the rank of Eagle Scout and for his lasting contributions to our community.

DATED this 11th day of May 2026.

  
Darren Matik, Mayor



**ORDINANCE NO. 6, 2026**

AN ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS  
AND TO ESTABLISH A CAP BANK

**WHEREAS**, the Local Government Cap Law, N.J.S.A. 40:A:4-45.1., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

**WHEREAS**, N.J.S.A. 40A:4-45.15a provides that a municipality may, when authorized by ordinance appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

**WHEREAS**, the Common Council of the City of Linwood in the County of Atlantic finds it advisable and necessary to increase its CY 2026 budget up to 3.5% over the previous year's final appropriations, in the interest of promoting health, safety and welfare of the citizens; and,

**WHEREAS**, the Common Council hereby determines that a 3.5% increase in the budget for said year, amounting to \$342,373.87 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

**WHEREAS**, the Common Council hereby determines that any amount authorized hereinabove that is not appropriated, as part of the final budget shall be retained as an exception to final appropriating in either of the next two succeeding years.

**NOW THEREFORE BE IT ORDAINED**, by the Common Council of the City of Linwood, in the County of Atlantic, a majority of the full authorized membership of this governing body affirmatively concurring that, in the CY 2026 budget year, the final appropriations of the City of Linwood shall, in accordance with this ordinance and N.J.S.A. 40A:4-45.14, be increased by 3.5% amounting to \$362,222.61, and that the CY 2026 municipal budget for the City of Linwood be approved and adopted in accordance with this ordinance; and,

**BE IT FURTHER ORDAINED**, that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

**BE IT FURTHER ORDAINED**, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

**BE IT FURTHER ORDAINED** that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

*FIRST READING: April 22, 2026*  
*PUBLICATION: April 23, 2026*  
*PASSAGE: May 11, 2026*

The within Ordinance was introduced at a meeting of the Common Council of the City of Linwood, County of Atlantic and State of New Jersey held on April 22, 2026 and will be further considered for final passage after a public hearing thereon at a meeting of said Common Council on May 11, 2026.

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LEIGH ANN NAPOLI, RMC, MUNICIPAL CLERK

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DARREN MATIK, MAYOR

ORDINANCE NO. 7, 2026

AN ORDINANCE PROVIDING FOR AND ESTABLISHING SALARIES, COMPENSATION AND SALARY RANGES OF OFFICERS AND EMPLOYEES OF THE CITY OF LINWOOD, AND REPEALING ALL ORDINANCES HERETOFORE ADOPTED, THE PROVISIONS OF WHICH ARE INCONSISTENT HEREWITH.

BE IT ORDAINED, by the Common Council of the City of Linwood, County of Atlantic and State of New Jersey as follows:

SECTION 1: That the following salaries, wages and compensations shall be paid to the following officials, officers and employees of the City of Linwood, retroactive to January 1, 2026, subject, however, to the provisions of certain Employment Contracts between the City of Linwood and the Mainland Police Benevolent Association, the bargaining agent for the members of the Linwood Police Department and Linwood Superior Officers; the Teamsters Local 331 inclusive of the Police Secretary, Linwood Uniformed Firefighters Association Local Union #4370, and also except as otherwise stated herein.

<u>PART TIME HOURLY</u>	<u>RANGE</u>
Administrative Assistant	\$ 15.92 to \$35.00
Clerk Typist	\$ 15.92 to \$35.00
Code Enforcement Officer	\$ 15.92 to \$35.00
Deputy Court Administrator	\$ 15.92 to \$35.00
Dispatcher	\$ 15.92 to \$35.00
Fire Relief	\$ 15.92 to \$35.00
Groundskeeper	\$ 15.92 to \$35.00
Matron	\$ 15.92 to \$35.00
Recreation Aide	\$ 15.92 to \$35.00
Special Law Enforcement Officer Class II	\$ 15.92 to \$35.00
Special Law Enforcement Officer Class III	\$ 15.92 to \$35.00
Summer Intern	\$ 15.92 to \$35.00

<u>PART TIME PER DIEM</u>	<u>RANGE</u>
Planning Board Recording Secretary	\$ 50.00 to \$500.00
Planning Board Tape Recorder Operator/Secretary	\$ 50.00 to \$500.00
School Crossing Guard Captain	\$ 20.00 to \$ 80.00
School Crossing Guard	\$ 20.00 to \$ 70.00
Building Inspector	\$150.00 to \$300.00
Electrical Inspector	\$150.00 to \$300.00
Fire Inspector	\$150.00 to \$300.00
Plumbing Inspector	\$150.00 to \$300.00

<u>PART TIME PER ANNUM</u>	<u>RANGE</u>
Clean Communities Coordinator	\$ 50.00 to \$30,000.00
Code Enforcement Officer	\$ 1,000.00 to \$30,000.00
Computer Maintenance Coordinator	\$ 500.00 to \$30,000.00
Communications Coordinator	\$ 1,000.00 to \$30,000.00
Construction Official	\$ 5,000.00 to \$75,000.00
Council Member	\$ 5,000.00 to \$30,000.00
Council President	\$ 5,000.00 to \$30,000.00
Deputy Emergency Management Director	\$ 500.00 to \$30,000.00
Drug Alliance Coordinator	\$ 1,000.00 to \$30,000.00
Emergency Management Director	\$ 1,000.00 to \$30,000.00
Journeyman Electrician	\$ 3,000.00 to \$30,000.00
Floodplain Manager	\$ 1,000.00 to \$30,000.00
Mayor	\$ 5,000.00 to \$30,000.00
Park Director	\$ 5,000.00 to \$30,000.00
Assistant Memorial Park Director	\$ 1,000.00 to \$30,000.00
Municipal Magistrate	\$10,000.00 to \$50,000.00
Planning Board Secretary	\$ 5,000.00 to \$30,000.00
Qualified Purchasing Agent	\$ 500.00 to \$30,000.00
Recycling Coordinator	\$ 1,000.00 to \$30,000.00
Utilities Collector	\$ 2,000.00 to \$30,000.00
Sub-Code Off/Building Inspector	\$ 5,000.00 to \$30,000.00
Sub-Code Off/Electrical Inspector	\$ 5,000.00 to \$30,000.00
Sub-Code Off/Fire Protection	\$ 5,000.00 to \$30,000.00
Sub-Code Off/Plumbing Inspector	\$ 5,000.00 to \$30,000.00
Tax Assessor	\$10,000.00 to \$50,000.00
Uniform Fire Official/Fire Marshall	\$ 5,000.00 to \$30,000.00
Uniform Fire Safety Inspector	\$ 1,000.00 to \$30,000.00
Zoning Officer	\$ 5,000.00 to \$30,000.00

<u>FULL TIME PER ANNUM</u>	<u>RANGE</u>
Account Clerk	\$35,000.00 to \$60,000.00
Accountant	\$35,000.00 to \$60,000.00
Accounting Assistant	\$35,000.00 to \$60,000.00
Administrative Assistant	\$35,000.00 to \$60,000.00
Administrator	\$50,000.00 to \$95,000.00
Bookkeeper	\$35,000.00 to \$50,000.00
Chief Financial Officer	\$50,000.00 to \$110,000.00
Code Enforcement Officer/Housing Inspector	\$35,000.00 to \$60,000.00
Deputy Court Administrator	\$35,000.00 to \$60,000.00
Deputy Municipal Clerk	\$35,000.00 to \$60,000.00
Deputy Tax Collector	\$35,000.00 to \$60,000.00
Dispatcher / Supervisor	\$35,000.00 to \$60,000.00
Dispatcher	\$35,000.00 to \$60,000.00
Equipment Operator	\$35,000.00 to \$80,000.00
Fire Captain	\$50,000.00 to \$130,000.00
F/F Step 1	\$45,000.00 to \$55,000.00
F/F Step 2	\$45,000.00 to \$55,000.00
F/F Step 3	\$45,000.00 to \$65,000.00
F/F Step 4	\$45,000.00 to \$70,000.00

<u>FULL TIME PER ANNUM (continued)</u>	<u>RANGE</u>
F/F Step 5	\$45,000.00 to \$80,000.00
F/F Step 6	\$45,000.00 to \$80,000.00
F/F Step 7	\$45,000.00 to \$83,000.00
F/F Step 8	\$45,000.00 to \$90,000.00
F/F Step 9	\$45,000.00 to \$90,000.00
F/F Step 10	\$45,000.00 to \$90,000.00
F/F Step 11	\$45,000.00 to \$100,000.00
F/F Step 12	\$45,000.00 to \$100,000.00
F/F Step 13	\$45,000.00 to \$105,000.00
General Supervisor	\$40,000.00 to \$100,000.00
Groundskeeper	\$35,000.00 to \$50,000.00
Municipal Clerk	\$35,000.00 to \$175,000.00
Municipal Court Administrator	\$35,000.00 to \$75,000.00
Patrolman - During Probation	\$40,000.00 to \$50,000.00
Patrolman - Step 1	\$40,000.00 to \$60,000.00
Patrolman - Step 2	\$40,000.00 to \$65,000.00
Patrolman - Step 3	\$40,000.00 to \$70,000.00
Patrolman - Step 4	\$40,000.00 to \$75,000.00
Patrolman - Step 5	\$40,000.00 to \$80,000.00
Patrolman - Step 6	\$40,000.00 to \$85,000.00
Patrolman - Step 7	\$40,000.00 to \$95,000.00
Patrolman - Step 8	\$40,000.00 to \$95,000.00
Patrolman - Step 9	\$40,000.00 to \$95,000.00
Patrolman - Step 10	\$40,000.00 to \$100,000.00
Patrolman - Step 11	\$40,000.00 to \$105,000.00
Patrolman - Step 12	\$40,000.00 to \$110,000.00
Police Captain	\$75,000.00 to \$150,000.00
Police Chief	\$75,000.00 to \$175,000.00
Police Deputy Chief	\$75,000.00 to \$160,000.00
Police Chief's Secretary	\$35,000.00 to \$70,000.00
Police Lieutenant	\$75,000.00 to \$140,000.00
Police Sergeant	\$75,000.00 to \$120,000.00
Public Works Foreman	\$35,000.00 to \$90,000.00
Public Works Laborer	\$35,000.00 to \$75,000.00
Public Works Superintendent	\$50,000.00 to \$100,000.00
Secretary	\$35,000.00 to \$70,000.00
Tax Collector	\$35,000.00 to \$95,000.00
Tech. Assistant to Construction Office	\$35,000.00 to \$80,000.00

SECTION 2A: A current full time employee, employed as of January 1, 2012, shall be paid together with his or her annual salary as fixed and determined by this ordinance, additional compensation based upon length of his or her full time service, effective and limited to January 1, 2012, an amount to be added to base salary and paid bi-weekly or monthly in accordance with the following schedule:

YEARS OF SERVICE

COMPENSATION PER ANNUM  
IN ADDITION TO FIXED SALARY

3	\$350.00
Each year after 3 to 30 years	\$350.00 plus \$150.00 for each additional year up to a maximum of \$4,000.00

However, all longevity pay for current employees shall be frozen at the level of service achieved effective January 1, 2012 and no new employee or current employee who has not reached a level of service whereby he or she is entitled to longevity pay as of that date, shall be paid longevity, nor shall said employees be entitled to longevity pay at any time in the future.

SECTION 2B: The aforesaid additional compensation and all overtime paid for any union employee shall be payable in accordance with the terms of the union employee contracts.

SECTION 2C: The period of eligibility for length of service for longevity pay shall be determined as of the anniversary date of the full time employment of each employee. Those employees hired from January 1 to June 30 will be considered to have completed a full year December 31 of that year. Those employees hired after June 30 will be considered to have completed a full year December 31 of the following year. For all years thereafter, all anniversary dates will be on January 1. However, all current employees shall be frozen at the level of employment achieved as of January 1, 2012 for purposes of longevity and no new employees shall be entitled to longevity.

SECTION 2D: All full time employees holding a Bachelor's Degree in a subject related to that employee's position within the City of Linwood shall receive additional compensation in the amount of \$1,250.00 per year. All full time employees holding a Master's Degree related to that employee's position within the City of Linwood shall receive additional compensation in the amount

of \$1,400.00 per year. Such additional compensation shall be added to base salary and paid bi-weekly or monthly.

SECTION 3: All said salaries, wages and compensation shall be paid to the Municipal Magistrate, Tax Assessor, Emergency Management Director, Fire Inspector and the Uniform Fire Official in equal monthly installments; to the Mayor, Councilpersons, and Drug Alliance Coordinator in equal quarterly installments; and all of the other abovementioned salaries, wages and compensation shall be paid biweekly, in equal installments, every other Friday.

SECTION 4: All ordinances or parts of ordinances inconsistent herewith are hereby repealed to the extent of such inconsistencies.

SECTION 5: Should any section, clause, sentence, phrase or provision of this ordinance be declared unconstitutional or invalid by a Court of competent jurisdiction, such decision shall not affect the remaining portions of this ordinance.

SECTION 6: This ordinance shall take effect retroactively to January 1, 2026 upon its final passage, publication and adoption in the manner prescribed by law.

<i>FIRST READING:</i>	<i>May 11, 2026</i>
<i>PUBLICATION:</i>	<i>May 12, 2026</i>
<i>PASSAGE:</i>	<i>May 27, 2026</i>

The within Ordinance was introduced at a meeting of the Common Council of the City of Linwood, County of Atlantic and State of New Jersey held on, May 11, 2026 and will be further considered for final passage after a public hearing thereon at a meeting of said Common Council on May 27, 2026.

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LEIGH ANN NAPOLI, RMC, MUNICIPAL CLERK

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DARREN MATIK, MAYOR

**RESOLUTION No. 96, 2026**

A RESOLUTION AUTHORIZING LOCAL REVIEW OF THE BUDGET

**WHEREAS**, N.J.S.A. 40A: 4-78B has authorized the Local Finance Board to adopt rules that permit municipalities in sound fiscal condition to assume the responsibility, normally granted to the Director of the Division of Local Government Services, of conducting the annual budget examination; and

**WHEREAS**, N.J.A.C. 5:30-7 was adopted by the Local Finance Board on February 11, 1997; and

**WHEREAS**, pursuant to N.J.A.C. 5:30-7.2 thru 7.5 the City of Linwood has been declared eligible to participate in the program by the Division of Local Government Services, and the Chief Financial Officer has determined that the local government meets the necessary conditions to participate in the program for the 2026 budget year;

**NOW, THEREFORE BE IT RESOLVED**, by the governing body of the City of Linwood that in accordance with N.J.A.C. 5:30-7.6a & b and based upon the Chief Financial Officers certification, the governing body has found the budget met the following requirements:

1. That with reference to the following items, the amounts have been calculated pursuant to law and appropriated as such in the budget:

- a. Payment of interest and debt redemption charges
- b. Deferred charges and statutory expenditures
- c. Cash deficit of proceeding year
- d. Reserve for uncollected taxes
- e. Other reserves and non-disbursement items
- f. Any inclusions of amounts required for school purposes

2. That the provisions relating to limitation on increases of appropriations pursuant to N.J.S.A. 40A: 4-45.2 and appropriations for exceptions to limits on appropriations found at 40A4-45.3 et seq. are fully met (Complies with the CAP law)

3. That the budget is in such form, arrangement, and content as required by the Local Budget and N.J.A.C. 5:30-4 and 5:30-5.

4. That pursuant to the Local Budget Law:

- a. All estimates of revenue are reasonable, accurate, and correctly stated,
- b. Items if appropriation are properly set forth
- c. In itemization, form, arrangement, and content the budget will permit the exercise of the comptroller function within the municipality.

5. The budget and associated amendments have been introduced and publicly advertised in accordance with the relevant provisions of the Local Budget Law, except that failure to meet the deadlines of N.J.S.A. 40A: 4-5 shall not prevent such certification.

6. That all other applicable statutory requirements have been fulfilled.

**BE IT FURTHER RESOLVED**, that a copy of this Resolution be forwarded to the Director of the Division of Local Government Services.

I, Leigh Ann Napoli, RMC, Municipal Clerk of the City of Linwood, do hereby certify that the foregoing resolution was duly adopted at a Regular meeting of the City Council of Linwood, held this 11th day of May, 2026.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal this 11th day of May, 2026.

\_\_\_\_\_  
LEIGH ANN NAPOLI, RMC, MUNICIPAL CLERK

\_\_\_\_\_  
DARREN MATIK, MAYOR

APPROVED: \_\_\_\_\_

**RESOLUTION No. 97, 2026**

A RESOLUTION TO READ THE 2026 BUDGET BY TITLE ONLY

**WHEREAS,** N.J.S.A. 40A:4-8 provides that the budget be read by title only at the time of the public hearing if a resolution is passed by not less than a majority of the full Governing Body, providing that at least one week prior to the date of hearing a complete copy of the approved budget as advertised has been posted in City Hall and copies have been made available by the Clerk to persons requesting them; and

**WHEREAS,** these two conditions have been met;

**NOW, THEREFORE, BE IT RESOLVED,** by the Common Council of the City of Linwood that the budget shall be read by title only.

I, Leigh Ann Napoli, RMC, Municipal Clerk of the City of Linwood, do hereby certify that the foregoing resolution was duly adopted at a Regular meeting of the City Council of Linwood, held this 11th day of May, 2026.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal this 11th day of May, 2026.

\_\_\_\_\_  
LEIGH ANN NAPOLI, RMC, MUNICIPAL CLERK

\_\_\_\_\_  
DARREN MATIK, MAYOR

APPROVED: \_\_\_\_\_

Resolution 98, 2026

SECTION 2 - UPON ADOPTION FOR YEAR 2026

RESOLUTION

Be it Resolved by the COUNCIL MEMBERS of the COUNTY of LINWOOD, ATLANTIC CITY that the budget hereinbefore set forth is hereby adopted and shall constitute an appropriation for the purposes stated of the sums therein set forth as appropriations, and authorization of the amount of:

- (a) \$ 10,572,837.25
(b) \$ -
(c) \$ -
(d) \$ -
(e) \$ -
(f) \$ 492,540.00

RECORDED VOTE (Insert last name)

Table with 3 columns: Ayes, Nays, Abstained. Includes handwritten entries and an Absent mark.

SUMMARY OF REVENUES table with columns for revenue items and fiscal years (08-100, 13-099, 15-499, 07-190, 07-195, 07-191, 07-191, 07-192, 13-299).

**RESOLUTION No. 99, 2026**

A RESOLUTION AUTHORIZING THE ISSUANCE OF A RAFFLE LICENSE, #2026-12, TO COURT APPOINTED SPECIAL ADVOCATES CASA FOR CHILDREN OF ATLANTIC CAPE MAY AND CAMDEN COUNTIES

**WHEREAS**, Court Appointed Special Advocates CASA for Children of Atlantic Cape May and Camden Counties has applied for a Raffle License to conduct games on June 8, 2026; and

**WHEREAS**, Court Appointed Special Advocates CASA for Children of Atlantic Cape May and Camden Counties has fulfilled all of the requirements and met all qualifications for such a license, including but not limited to obtaining a Registration Identification Number, that number being 458-5-40342;

**NOW, THEREFORE, BE IT RESOLVED**, by the Common Council of the City of Linwood that a Raffle License be issued to Court Appointed Special Advocates CASA for Children of Atlantic Cape May and Camden Counties and that the Clerk be authorized to sign any documentation deemed necessary or useful.

I, Leigh Ann Napoli, RMC, Municipal Clerk of the City of Linwood, do hereby certify that the foregoing resolution was duly adopted at a Regular meeting of the City Council of Linwood, held this 11th day of May, 2026.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal this 11th day of May, 2026.

\_\_\_\_\_  
LEIGH ANN NAPOLI, RMC, MUNICIPAL CLERK

\_\_\_\_\_  
DARREN MATIK, MAYOR

APPROVED: \_\_\_\_\_



**New Jersey Office of the Attorney General**  
 Division of Consumer Affairs  
 Legalized Games of Chance Control Commission  
 124 Halsey Street, 6th Floor, P.O. Box 46000  
 Newark, New Jersey 07101  
 (973) 273-8000

# Application for a Raffle License

Application No. RA 12-2026  
 Identification No. 458-5-40342

**Submit four (4) copies of this application to the Municipal Clerk's office in the municipality where the games will be conducted.**

Please print clearly.

Name of municipality: Linwood

## Part A - General

1. Name of applying organization: Court Appointed Special Advocates (CASA) for Children of Atlantic, Cape May and Camden Counties
- 2a. Street address of headquarters: 321 Shore Road, Somers Point, NJ 08244
- b. Mailing address (if different): \_\_\_\_\_
3. A license is requested to conduct raffles of the kind stated on the date, or on each of the dates, and during the hours listed (use a separate application for each type of raffle).

Date	Hours	Date	Hours
<u>June 8, 2025</u>	<u>6:30-9:00PM</u>	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

- 4a. Address of place where raffles will be played: Linwood Country Club, 500 Shore Road, Linwood NJ 08221
- b. Does the applicant own the premises or regularly occupy them for its general purposes?  Yes  No
5. If raffles equipment is to be rented, attach a statement by the raffles equipment lessor to this application on Form 13.

## Part B - Schedule of Expenses

The items of expense intended to be incurred or paid in connection with the games listed in this application, the names and addresses of the persons to whom each item is to be paid, and the purpose for which each item is to be paid, are:

Item of Expense	Name and address of supplier	Purpose
<u>Tear-off Raffle Ticket Sheet</u>	<u>Online through Amazon</u>	<u>Attendees will purchase raffle tickets</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____



**Part I - Statement of Applicant and member(s) in charge**

State of New Jersey )  
County of Atlantic ) ss.

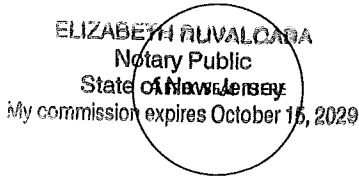
We do hereby each make the following statement, under oath, with respect to the foregoing application:

1. The applicant (is) (is not) limited in its activities to the furtherance of one or more authorized purposes as defined in the Raffles Licensing Law.
2. Prior to the issuance of any license to it to conduct games of chance, the applicant was actively engaged in serving one or more "authorized purposes."
3. The applicant has received and used, and in good faith expects to continue to receive and use, to further one or more authorized purposes, funds from sources other than games of chance.
4. The conduct of the games on the occasion or occasions for which this application is made will be to raise and devote the entire net proceeds to the authorized purpose described in the application.
5. For each occasion for which a license is sought, one or more of the members listed who are familiar with the Raffles Licensing Law and the Rules and Regulations, will be in full charge of, and primarily responsible for, the conduct of the games.
6. No commission, salary, compensation, reward or recompense will be paid to any person for holding, operating or conducting or assisting in the holding, operation or conducting, of the games, except to bookkeepers or accountants for professional services not exceeding the amounts fixed by the Schedule of Fees, as well as the compensation for the Licensed Compensated Workers pursuant to N.J.A.C. 13:47-6A. No prize may be offered and given in cash, except as otherwise provided by the Raffles Licensing Law (N.J.S.A. 5:8-50 et seq.). If a cash prize under certain circumstances is permitted by the law, the amount of the cash prize may not exceed the limits prescribed by the Raffles Licensing Law.
7. All statements in the foregoing application are true.

Sworn and subscribed to before me this  
31<sup>st</sup> day of March, 2026.

Elizabeth Ruvalcaba  
Notary Public (Print name)

[Signature]  
Signature of Notary Public



[Signature]  
Signature of Officer and Title

[Signature]  
Signature of Member-in-Charge

\_\_\_\_\_  
Signature of Member-in-Charge

\_\_\_\_\_  
Signature of Member-in-Charge

\_\_\_\_\_  
Signature of Member-in-Charge

If more space is needed in any section of this application, insert extra sheets of paper.

**Applicant's registration slip from the *Legalized Games of Chance Control Commission* must be presented to the Municipal Clerk with this application.**



PHILIP D. MURPHY  
Governor

TAHESHA L. WAY  
Lt. Governor

## New Jersey Office of the Attorney General

Division of Consumer Affairs  
Legalized Games of Chance Control Commission  
124 Halsey Street, 7<sup>th</sup> Floor, Newark NJ 07102



MATTHEW J. PLATKIN  
Attorney General

ELIZABETH M. HARRIS  
Acting Director

**Mailing Address:**  
P.O. Box 46000  
Newark, NJ 07101  
(973) 273-8000

TO: All Registered Organizations  
FROM: Legalized Games of Chance Control Commission  
RE: Registration Certificate Renewal

Enclosed is your organization's registration certificate reflecting its biennial renewal.

The identification number that appears on the registration certificate should be affixed to all applications, reports and any other correspondence regarding Legalized Games of Chance. Also, please note the effective date and expiration date of your registration.

This certificate must be presented to the clerk of the municipality in which your organization intends to conduct a Legalized Game of Chance at the time you make application for a license. No license can be issued for a date beyond the expiration date appearing on the enclosed registration certificate.

**PLEASE NOTE: This certificate is nontransferable. No license can be issued in the name of any other organization except the organization named on the current registration certificate.**

Please feel free to contact the Registration Unit at (973) 273-8000 if you should have question concerning this matter.

Pursuant to N.J.S.A. 5:8-6, a Legalized Games of Chance Control Commission Registration is hereby issued to:

Effective date: 01/30/2026      Expiration date: 01/30/2028      Registration identification: 458-5-40342

COURT APPOINTED SPECIAL ADVOCATES CASA FOR CHILDREN OF ATLANTIC CAPE MAY AND  
& CAMDEN COUNTIES  
321 SHORE AVE  
SOMERS POINT, NJ 08244



*New Jersey Office of the Attorney General*  
Division of Consumer Affairs  
Legalized Games of Chance Control Commission  
**Registration**

Neither registration nor the assignment of an identification number shall entitle any organization to hold, operate or conduct, or assist in the holding, operating or conducting of, any game or games of chance without the approval of the issuing authority of the municipality in which the game or games are to be held, operated or conducted.

Name of organization on application and license must be the same as it appears on this registration. This Registration Certificate may only be utilized by the above-named organization.

Mail to: COURT APPOINTED SPECIAL ADVOCATES CASA FOR CH  
321 SHORE AVE  
SOMERS POINT, NJ 08244

*Matthew J. Platkin*

**RESOLUTION No. 100, 2026**

A RESOLUTION AUTHORIZING THE ISSUANCE OF A RAFFLE LICENSE, #2026-13, TO COURT APPOINTED SPECIAL ADVOCATES CASA FOR CHILDREN OF ATLANTIC CAPE MAY AND CAMDEN COUNTIES

**WHEREAS**, Court Appointed Special Advocates CASA for Children of Atlantic Cape May and Camden Counties has applied for a Raffle License to conduct games on June 8, 2026; and

**WHEREAS**, Court Appointed Special Advocates CASA for Children of Atlantic Cape May and Camden Counties has fulfilled all of the requirements and met all qualifications for such a license, including but not limited to obtaining a Registration Identification Number, that number being 458-5-40342;

**NOW, THEREFORE, BE IT RESOLVED**, by the Common Council of the City of Linwood that a Raffle License be issued to Court Appointed Special Advocates CASA for Children of Atlantic Cape May and Camden Counties and that the Clerk be authorized to sign any documentation deemed necessary or useful.

I, Leigh Ann Napoli, RMC, Municipal Clerk of the City of Linwood, do hereby certify that the foregoing resolution was duly adopted at a Regular meeting of the City Council of Linwood, held this 11th day of May, 2026.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal this 11th day of May, 2026.

\_\_\_\_\_  
LEIGH ANN NAPOLI, RMC, MUNICIPAL CLERK

\_\_\_\_\_  
DARREN MATIK, MAYOR

APPROVED: \_\_\_\_\_



**New Jersey Office of the Attorney General**  
 Division of Consumer Affairs  
 Legalized Games of Chance Control Commission  
 124 Halsey Street, 6th Floor, P.O. Box 46000  
 Newark, New Jersey 07101  
 (973) 273-8000

# Application for a Raffle License

Application No. RA 13-2026  
 Identification No. 458-5-40342

**Submit four (4) copies of this application to the Municipal Clerk's office in the municipality where the games will be conducted.**

Please print clearly.

Name of municipality: Linwood

**Part A - General**

- 1. Name of applying organization: Court Appointed Special Advocates (CASA) for Children of Atlantic, Cape May and Camden Counties
- 2a. Street address of headquarters: 321 Shore Road, Somers Point, NJ 08244
- b. Mailing address (if different):

3. A license is requested to conduct raffles of the kind stated on the date, or on each of the dates, and during the hours listed (use a separate application for each type of raffle).

Date	Hours	Date	Hours
<u>June 8, 2025</u>	<u>6:30-9:00PM</u>	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

4a. Address of place where raffles will be played: Linwood Country Club, 500 Shore Road, Linwood NJ 08221

b. Does the applicant own the premises or regularly occupy them for its general purposes?  Yes  No

5. If raffles equipment is to be rented, attach a statement by the raffles equipment lessor to this application on Form 13.

**Part B - Schedule of Expenses**

The items of expense intended to be incurred or paid in connection with the games listed in this application, the names and addresses of the persons to whom each item is to be paid, and the purpose for which each item is to be paid, are:

Item of Expense	Name and address of supplier	Purpose
<u>Tear-off Raffle Ticket Sheet</u>	<u>Online through Amazon</u>	<u>Attendees will purchase raffle tickets</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____



**Part I - Statement of Applicant and member(s) in charge**

State of New Jersey } ss.  
County of Atlantic

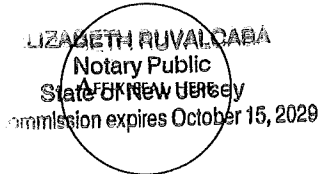
We do hereby each make the following statement, under oath, with respect to the foregoing application:

1. The applicant (is) (is not) limited in its activities to the furtherance of one or more authorized purposes as defined in the Raffles Licensing Law.
2. Prior to the issuance of any license to it to conduct games of chance, the applicant was actively engaged in serving one or more "authorized purposes."
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7. All statements in the foregoing application are true.

Sworn and subscribed to before me this  
31<sup>st</sup> day of March, 20 20.

Elizabeth Ruvalcaba  
Notary Public (Print name)

[Signature]  
Signature of Notary Public



[Signature]  
Signature of Officer and Title

[Signature]  
Signature of Member-in-Charge

\_\_\_\_\_  
Signature of Member-in-Charge

\_\_\_\_\_  
Signature of Member-in-Charge

\_\_\_\_\_  
Signature of Member-in-Charge

If more space is needed in any section of this application, insert extra sheets of paper.

**Applicant's registration slip from the *Legalized Games of Chance Control Commission* must be presented to the Municipal Clerk with this application.**



PHILIP D. MURPHY  
Governor

TAHESHA L. WAY  
Lt. Governor

## New Jersey Office of the Attorney General

Division of Consumer Affairs  
Legalized Games of Chance Control Commission  
124 Halsey Street, 7<sup>th</sup> Floor, Newark NJ 07102



MATTHEW J. PLATKIN  
Attorney General

ELIZABETH M. HARRIS  
Acting Director

**Mailing Address:**  
P.O. Box 46000  
Newark, NJ 07101  
(973) 273-8000

TO: All Registered Organizations  
FROM: Legalized Games of Chance Control Commission  
RE: Registration Certificate Renewal

Enclosed is your organization's registration certificate reflecting its biennial renewal.

The identification number that appears on the registration certificate should be affixed to all applications, reports and any other correspondence regarding Legalized Games of Chance. Also, please note the effective date and expiration date of your registration.

This certificate must be presented to the clerk of the municipality in which your organization intends to conduct a Legalized Game of Chance at the time you make application for a license. No license can be issued for a date beyond the expiration date appearing on the enclosed registration certificate.

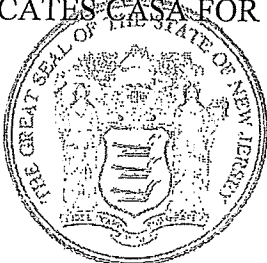
**PLEASE NOTE: This certificate is nontransferable. No license can be issued in the name of any other organization except the organization named on the current registration certificate.**

Please feel free to contact the Registration Unit at (973) 273-8000 if you should have

Pursuant to N.J.S.A. 5:8-6, a Legalized Games of Chance Control Commission Registration is hereby issued to:

Effective date: 01/30/2026      Expiration date: 01/30/2028      Registration identification: 458-5-40342

COURT APPOINTED SPECIAL ADVOCATES CASA FOR CHILDREN OF ATLANTIC CAPE MAY AND  
CAMDEN COUNTIES  
321 SHORE AVE  
SOMERS POINT, NJ 08244



*New Jersey Office of the Attorney General*  
Division of Consumer Affairs  
Legalized Games of Chance Control Commission  
Registration

Neither registration nor the assignment of an identification number shall entitle any organization to hold, operate or conduct, or assist in the holding, operating or conducting of, any game or games of chance without the approval of the issuing authority of the municipality in which the game or games are to be held, operated or conducted.

Name of organization on application and license must be the same as it appears on this registration. This Registration Certificate may only be utilized by the above-named organization.

Mail to: COURT APPOINTED SPECIAL ADVOCATES CASA FOR CH  
321 SHORE AVE  
SOMERS POINT, NJ, 08244

Attn:

Karin K. Sage, Secretary  
Legalized Games of Chance Control Commission

**RESOLUTION No. 101, 2026**

A RESOLUTION AUTHORIZING AN UNPAID LEAVE OF ABSENCE PURSUANT TO THE  
FEDERAL FAMILY AND MEDICAL LEAVE ACT

**WHEREAS**, an employee of the City has requested a leave of absence pursuant to the federal Family and Medical Leave Act, 29 U.S.C. §2601 et seq., due to the employee's own serious health condition; and

**WHEREAS**, the employee has submitted the required medical certification and supporting documentation in support of such request; and

**WHEREAS**, the City has reviewed the request and determined that the employee is eligible for leave pursuant to applicable federal law and City personnel policies; and

**WHEREAS**, the City desires to authorize said leave in accordance with the terms and conditions required by law and City policy.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the City of Linwood, County of Atlantic, State of New Jersey, as follows:

1. The employee is hereby granted an unpaid leave of absence pursuant to the federal Family and Medical Leave Act effective May 15, 2026, through the exhaustion of the employee's available leave entitlement under the Act.
2. Said leave shall be subject to all applicable provisions of federal law, City personnel policies, and any required medical certifications, updates, and return-to-work documentation.
3. During the approved leave period, the employee shall retain such rights and benefits as required by applicable law.
4. Upon exhaustion of available leave under the Family and Medical Leave Act, any continued absence from employment shall be subject to further review and approval in accordance with applicable law, City policy, and any additional documentation submitted by the employee.
5. Upon return to work, the employee shall provide appropriate medical clearance, if required.
6. The appropriate City officials are hereby authorized to take all actions necessary to effectuate the purposes of this Resolution.

**BE IT FURTHER RESOLVED** that a copy of this Resolution shall be provided to the employee and maintained in the employee's personnel file.

I, Leigh Ann Napoli, RMC, Municipal Clerk of the City of Linwood, do hereby certify that the foregoing resolution was duly adopted at a Regular meeting of the City Council of Linwood, held this 11th day of May, 2026.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal  
this 11th day of May, 2026.

\_\_\_\_\_  
LEIGH ANN NAPOLI, RMC, MUNICIPAL CLERK

\_\_\_\_\_  
DARREN MATIK, MAYOR

APPROVED: \_\_\_\_\_

**RESOLUTION No. 102, 2026**

A RESOLUTION AWARDING A NON-COMPETITIVE CONTRACT FOR PROFESSIONAL SERVICES TO BARKER, GELFAND JAMES & SARVAS, P.C. FOR LEGAL SERVICES REGARDING A PERSONNEL MATTER

**WHEREAS**, there exists within the City of Linwood, New Jersey, the need to engage a professional for legal services regarding a personnel matter within the City of Linwood; and

**WHEREAS**, the Local Public Contracts Law (N.J.S. 40A:11.1 et. seq.) requires that a Resolution authorizing the award of Contracts for "Professional Services" without competitive bids must be advertised;

**NOW, THEREFORE, BE IT RESOLVED**, by the Common Council of the City of Linwood that Barker, Gelfand James & Sarvas, P.C., 210 New Road, Suite 12, Linwood, NJ 08221, is hereby hired for an amount not to exceed \$25,000.00 for legal services regarding a personnel matter within the City of Linwood, as per the attached proposal, and all matters relating thereto;

**BE IT FURTHER RESOLVED**, that the Mayor and City Clerk be and are hereby duly authorized, empowered and directed to execute a Contract or Agreement with Barker, Gelfand James & Sarvas, P.C. with regard to the aforesaid. This Contract is awarded without competitive bidding as a "Professional Service" under the provision of the Local Public Contracts Law because the Local Public Contracts Law permits professional services to be awarded without the necessity of competitive bidding.

A copy of this Resolution shall be published in an official newspaper of the City of Linwood as required by law within ten (10) days of its passage.

**BE IT FURTHER RESOLVED**, that this Resolution is contingent upon a certification of availability of funds from the Chief Financial Officer of the City of Linwood.

I, Leigh Ann Napoli, RMC, Municipal Clerk of the City of Linwood, do hereby certify that the foregoing resolution was duly adopted at a Regular meeting of the City Council of Linwood, held this 11th day of May, 2026.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal this 11th day of May, 2026.

\_\_\_\_\_  
LEIGH ANN NAPOLI, RMC, MUNICIPAL CLERK

\_\_\_\_\_  
DARREN MATIK, MAYOR

APPROVED: \_\_\_\_\_

# Memo

**To:** Mayor and Members of Council  
**From:** Anthony Strazzeri, CFO  
**CC:** Leigh Ann Napoli, RMC, CMR, MPA, QPA, City Clerk  
**Date:** 5-01-2026  
**Re:** Availability of Funds-Legal Fees

Pursuant to 40A: 4-57, I hereby certify that sufficient funds of \$25,000.00 will be available under legal services in the operating budget. Funds will be encumbered to Barker, Gelfond James & Sarvas P.C., 210 New Road, Suite 12 Linwood, NJ 08221.

**RESOLUTION No. 103, 2026**

A RESOLUTION AUTHORIZING THE HIRING OF CATHERINE CRUSE AS A SUBSTITUTE SCHOOL CROSSING GUARD FOR THE CITY OF LINWOOD

**WHEREAS**, vacancies exist in the position of Substitute School Crossing Guard in the City of Linwood; and

**WHEREAS**, the Common Council of the City of Linwood is desirous of filling the aforesaid vacancies;

**NOW, THEREFORE, BE IT RESOLVED**, by the Common Council of the City of Linwood, County of Atlantic, that Catherine Cruse is hereby hired, effective immediately, as Substitute School Crossing Guard at a rate of \$41.69 per diem, in accordance with the Linwood Salary Ordinance and all amendments thereto;

**BE IT FURTHER RESOLVED**, that this Resolution is contingent upon a satisfactory completed background check on Catherine Cruse.

I, Leigh Ann Napoli, RMC, Municipal Clerk of the City of Linwood, do hereby certify that the foregoing resolution was duly adopted at a Regular meeting of the City Council of Linwood, held this 11th day of May, 2026.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal this 11th day of May, 2026.

\_\_\_\_\_  
LEIGH ANN NAPOLI, RMC, MUNICIPAL CLERK

\_\_\_\_\_  
DARREN MATIK, MAYOR

APPROVED: \_\_\_\_\_

**RESOLUTION No. 104, 2026**

A RESOLUTION AUTHORIZING THE REFUND OF TAX OVERPAYMENT MADE BY THE ESTATE OF ALBERT CHAMBERS FOR BLOCK 81 LOT 4 ALSO KNOWN AS 1026 BARTLETT DRIVE

**WHEREAS**, the Estate of Albert Chambers was the previous owner of Block 81 Lot 4 Located at 1026 Bartlett Drive in the taxing district of the City of Linwood; and

**WHEREAS**, the property at 1026 Bartlett Drive was sold by the Estate of Albert Chambers; and

**WHEREAS**, the City of Linwood Tax Office had not yet been notified of the sale of the property; and

**WHEREAS**, an automatic withdrawal on the 2026 2nd quarter property taxes was processed on behalf of the Estate of Albert Chambers; and

**WHEREAS**, the Estate of Albert Chambers is no longer the owner of record and has requested the refund of the 2026 2nd quarter taxes in the amount of \$2,747.72 for the property taxes paid;

**NOW, THEREFORE, BE IT RESOLVED**, by the Common Council of the City of Linwood that the Chief Financial Officer of the City of Linwood be and is hereby authorized, empowered and directed to execute and deliver a draft in favor of Lisa Kaufman, Executor of Estate of Albert L. Chambers, 4207 Prima Lago Drive, Lakeland, Florida 33810 in the amount of \$2,747.72 which represents the amount of the overpayment to said property owner.

I, Leigh Ann Napoli, RMC, Municipal Clerk of the City of Linwood, do hereby certify that the foregoing resolution was duly adopted at a Regular meeting of the City Council of Linwood, held this 11th day of May, 2026.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal this 11th day of May, 2026.

\_\_\_\_\_  
LEIGH ANN NAPOLI, RMC, MUNICIPAL CLERK

\_\_\_\_\_  
DARREN MATIK, MAYOR

APPROVED: \_\_\_\_\_